



9th New Institutionalism Workshop 14 - 15 March 2013, Warsaw, Poland

Welcome to Warsaw!

We are very happy to host you at the 9th New Institutionalism Workshop. The program and papers will be available on the [newinstitutionalism website](#) shortly. Let us now provide you with some essential information regarding the workshop and a practical guide to Warsaw. The 9th New Institutionalism Workshop will take place at the University of Warsaw Library. It will begin on 14 March at 9am with registration and welcome, following sessions from 10am. It will end on 15 March at 5.30pm.

This seems like a good opportunity to announce the title of the key-note speech given by Barbara Czarniawska: *Institutional Work Is Hard to Do*. Furthermore, we will have fifty presentations and are looking forward to inspiring discussions. These will be followed up during the 14 March dinner, scheduled to begin at 8:30pm (we will soon let you know the location of the social event).

Should you have any questions, please contact us at: niw2013@uw.edu.pl.

New Institutionalism Network

- Georg Krücken (INCHER Kassel)
- Renate Meyer (WU Vienna)
- Peter Walgenbach (FSU Jena)

Organizing Committee

Mikołaj Pawlak, Ewa Stachowska, Mateusz Fałkowski, Wojciech Rafałowski



photo by Barbara Czarniawska

Workshop venue

The Workshop will be held at the University of Warsaw Library (*Biblioteka Uniwersytecka w Warszawie* – commonly called under the abbreviation *BUW*), ul. Dobra 56/66, 00-312 Warsaw. *BUW* is located in the city center, near the riverside. All the rooms are equipped with projectors and computers connected to internet. You can also bring your presentation on a USB device or send it to us by e-mail in advance.

Due to the extensive roadworks and the construction of an underground station in the city center, the best way to get to *BUW* is to walk down the Karowa or Oboźna streets from the main boulevard Krakowskie Przedmieście. To find directions to *BUW* see http://www.buw.uw.edu.pl/en/index.php?option=com_content&task=view&id=284&Itemid=153. Please note that bus 128 is very convenient as it connects the Central Railway Station (stop: *Dworzec Centralny*) with the University of Warsaw Library (stop: *Biblioteka Uniwersytecka*), and goes through the city center.

Workshop format

Each paper has been given a 30 minute slot in the program. Our suggestion is that you take 15 minutes to present your work and leave the other 15 minutes for discussion.

Technical details and registration:

Please provide us with the following data. This information will be also used for communication purposes and for preparing your badge:

First name:

Last name:

Organization name:

Organization address:

Organization VAT identification number (Should you need a receipt issued by the University of Warsaw):

Vegetarian meal request:

Registration fee: 100 € (this covers the welcome package, the coffee and lunch breaks, and the dinner in the first day of the workshop).

The confirmation of payment of registration fee should be received by 25 February 2013.

Conference bank account and data:

Beneficiary name: Uniwersytet Warszawski, WSNSiR

Beneficiary address: ul. Krakowskie Przedmiescie 26/28, 00-927 Warszawa

Bank address:

Bank Millennium S.A.

ul. Stanisława Żaryna 2A

02-593 Warszawa

Bank Account:

SWIFT CODE: BIGBPLPW

IBAN: PL 37 1160 2202 0000 0000 6084 9499

Please mention: „NIW2013, [your name]”

Practical guide

Getting to Warsaw

By plane: Warsaw is accessible by plane from all major European airports. Direct flights are available also from New York, Chicago, Toronto, Beijing and Dubai. Most of the major airlines operate from Warsaw Frederic Chopin Airport, while low-cost carriers fly from Warsaw-Modlin Airport. Should you choose the latter option, please take into account that the Warsaw-Modlin Airport might be closed due to some technical problems. It is also not operational during fog.

By train: International trains to Warsaw operate from Berlin, Amsterdam, Hamburg, Frankfurt/Main, Basel, Paris, Nice, Budapest, Bratislava, Vienna, Prague, Moscow, Kiev, Lviv, and Minsk. The trains arrive in the very center of the city, within walking distance from most prestigious hotels.

By car: from the west (Berlin), Warsaw can be conveniently reached by A2 motorway. Should you arrive from other directions, please expect delays due to high congestion and extensive roadworks. We do not recommend commuting by car in the Warsaw city center, because the workshop takes place in an area where private cars access is restricted.

Travelling around the city

Public transport: Warsaw has a good public transportation network comprising of buses, trams, trains and metro. All travels can be planned using the search service jakdojade.pl (<http://warszawa.jakdojade.pl/?locale=en>). Tickets valid for all means of transportation can be purchased from newstands and vending machines across the city (limited time single ride, 1- and 3- day tickets are available). For further information see the site of the public transport agency <http://www.ztm.waw.pl/index.php?l=2>

Taxis: Taxi services in Warsaw are easily available, priced moderately, and safe. We recommend you to use only taxi services offered by certified corporations – i.e., marked with the „Taxi” sign, clear city signs and a corporate logo. The taxi cab fare should not exceed 3 PLN per kilometer in daytime. You can find useful advice on using the taxi service in Warsaw at: <http://www.warsawtour.pl/en/warsaw-essentials/getting-around/taxis-1728.html>

Special notice on using taxi cabs at Warsaw airports and railway stations: Do not use taxi services offered to you by people approaching you in the arrival hall. They might try to impose a much greater fare. Regular taxi cabs wait for you in marked areas just outside the terminals. Depending on your destination and time of the day, a fare from/to Frederic Chopin Airport should not exceed 50-60 PLN, and from/to Warsaw-Modlin Airport – 150 PLN.

City bikes: The city bike system „Veturilo” offers 2000 bikes to rent from 120 locations around the city. You can find information on how to use the city bike system at <http://en.veturilo.waw.pl/>. Although the bikes are quite popular and fashionable, Warsaw does not have a very developed network of bicycle paths. Please note that it is forbidden to use bikes on bus lanes.

Getting to/from airport

Frederic Chopin Airport is located just 8 kilometers from the city center and can be reached by trains (line S2 and S3), city buses (175 straight to the city center or 331 to the nearest

underground station Wilanowska), or by taxi.

Warsaw-Modlin Airport is located approximately 40 km from the city center and can be reached by combined train/shuttle bus connection (city tickets are not valid for this connection), shuttle bus or by taxi. Should you decide to travel from Warsaw-Modlin, please reserve extra time for possible delays.

You can find more information on airport connections at: <http://www.ztm.waw.pl/?c=571&l=2>

Accommodation

Warsaw offers a great variety of accommodations. You should find convenient hotels located in the Old Town area (along the so-called King's Route) or in the very center of the city, in the proximity of the Warsaw Central railway station. The list below comprises hotels and hostels in the neighborhood of the main university campus, but there are many more to choose from. As far as the hotels (A-H) are concerned, walking to the workshop venue is the best option. While, for hotels (I-K), you might consider taking a bus or a taxi. Please note that the workshop organizers are unable to help you with your reservation and do not provide any transportation arrangements.

On the map	Name/link to website	Accommodation type	Address
A	Le Meridien Bristol	***** hotel	ul. Krakowskie Przedmiescie 42/44 +48 22 551 10 00
B	Sofitel Victoria	***** hotel	ul. Krolewska 11 +48 22 657 80 11
C	Harenda	** hotel	ul. Krakowskie Przedmiescie 4/6 +48 22 826 00 71
D	Helvetia /Helvetia Luxy	hostel	ul. Sewerynow 7 +48 22 826 71 08
E	Hotel Mazowiecki	* hotel	ul. Mazowiecka 10 +48 22 827 23 65
F	Gromada - Dom Chłopa	*** hotel	pl. Powstancow Warszawy 2 +48 22 582 99 00
G	Tamka Hostel	hostel	ul. Tamka 30 +48 22 826 30 95
H	Logos	* hotel	ul. Wybrzeze Kosciuszkowskie 31/33 +48 22 622 55 62
I	Polonia Palace	**** hotel	al. Jerozolimskie 45 +48 22 318 28 00
J	Metropol	*** hotel	ul. Marszalkowska 99a +48 22 325 31 00
K	Novotel-centrum	**** hotel	ul. Marszalkowska 94/98 +48 22 596 00 00



After hours

Consult the website of Warsaw Tourist Office for information on Warsaw's many tourist attractions (<http://www.warsawtour.pl/en>) or ask the workshop organizers for their recommendations!

Practicalities

Credit/debit cards: are in broad circulation, but some taxi cabs, small shops and cafes might not operate them. Thus, you might consider also carrying some cash. ATMs are broadly available but usually subject to commission.

Currency in Poland is Polish *Złoty* (PLN). 1 EUR is approx. 4.1 PLN, 1 USD is approx. 3.1 PLN. As a rule, EUR is not in circulation, but might be sometimes accepted in tourist places. Be aware that exchange rates in tourist places and airports are usually disadvantageous.

Prices: Depending on type of goods, price levels are slightly lower than in other major European capitals.

Safety: By European capitals standards, Warsaw is a safe place. Still, you should be cautious against pick-pocketers in tourist places and city buses, fraudsters offering taxi services at airports and rail terminals as well as against ATM „phishing”.

Shopping: Shops are usually open from Monday to Saturday, between 9am and 6pm. Shopping

malls and supermarkets are usually open from Monday to Sunday, between 9am and 9 pm.

Tips: It is customary to tip waiters in restaurants/cafes (if service is satisfactory) and valets in hotels (up to 10%). Other than this, tips are welcome but not expected.

Travelling by car: May be burdensome due to high congestion and roadworks. Parking in the Warsaw city centre is difficult and subject to a parking fee. Additional information is available at: <http://www.warsawtour.pl/en/warsaw-essentials/getting-around/parking-in-the-city-1761.html>.

Weather: Hard to prewise. In March the temperature might be between 0 and 10 centigrade, but snowing is also possible. Evenings and nights might be cold. Rains are likely as well.

Visas/customs: See http://www.msz.gov.pl/en/travel_to_poland/entering_poland